

**WHEN AND HOW TO FILL IN THIS DOCUMENT:****All sections** if your bank details have changed or are not known to the COMMISSION (Note: payments will only be done in euro)Only **sections 1 and 4** if you have forgotten your identification stickerOnly **section 1** if your address has changed Ref. Ares(2017)5256926 - 27/10/2017

Do you represent a government department or body?

YES ☐

(If no answer is given it will be assumed that you do.)

NO ☐**1-EXPERT (for mailing purposes)**

SURNAME

FIRST NAME

ADDRESS

TOWN/CITY

COUNTRY

POSTCODE

TELEPHONE

FAX

MOBILE PHONE

E-MAIL

**2-ORGANISATION FOR WHICH YOU WORK**

NAME

ADDRESS

TOWN/CITY

POSTCODE

COUNTRY

**3-ACCOUNT HOLDER (AS DECLARED TO THE BANK)**

ACCOUNT HOLDER

ADDRESS

TOWN/CITY

POSTCODE

COUNTRY

CONTACT PERSON

TELEPHONE

E-MAIL

**4-BANKING DETAILS (1)**

ACCOUNT NAME (2)

BANK NAME

BRANCH ADDRESS

TOWN/CITY

POSTCODE

COUNTRY

BIC/SWIFT CODE

BRANCH CODE (4)

CURRENCY

IBAN/ACCOUNT NUMBER (3)

**5-REMARKS**

BANK STAMP + SIGNATURE BANK REPRESENTATIVE (5)

DATE (MANDATORY)

SIGNATURE ACCOUNT HOLDER  
(MANDATORY)

(1) Enter the final bank data and not the data of the intermediary bank.

(2) This does not refer to the type of account. The account name is usually the one of the account holder. However, the account holder may have chosen to give a different name to its bank account.

(3) Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established

(4) Only applicable for US (ABA code), for AU/NZ (BSB code) and for CA (Transit code). Does not apply for other countries.

(5) It is preferable to attach a copy of RECENT bank statement. Please note that the bank statement has to confirm all the information listed above under 'ACCOUNT NAME', 'ACCOUNT NUMBER/IBAN' and 'BANK NAME'. With an attached statement, the stamp of the bank and the signature of the bank's representative are not required. The signature of the account-holder and the date are ALWAYS mandatory.

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